

Board of Education Meeting Minutes

March 15, 2017

Board Members Present: President Jamie Docuette, Vice President Laurie Finan, Linda Mrowka, William Bloethe, and Thomas Shillo.

Also Present: Superintendent/Principal Karen Goodwin, Board Secretary Alysanne Cochrane, Business Manager James Eagan, and community.

1. School Community Session

1.1 Call to Order / Pledge of Allegiance- President Doucette called the meeting to order and led in the pledge at 5:00pm.

1.2 Public Participation- There were no questions or comments.

1.3 Celebrations

1.3A Graduation Rate (4 Year): Class of 2016- The school continues to have high graduation rates with class sizes in the range of 7-10 students.

1.3B Scholastic Silver Key Poetry Award- 9th grade student, Ellanora Lerner, entered the Scholastic Poetry Contest on her own and won the Silver Key award.

1.3C NY Teaching Certification (3)- Three teachers have recently completed the rigorous process to obtain NYS Teaching Certification.

1.3D Second Quarter Honor Roll- Many students received Honor Roll and High Honor Roll status.

1.4 Additions to the Agenda

3.16 Approval of the Fitness and SAT II Prep Clubs

3.17 Approval of the Professional Development Committee

4.6A Principal Search Update

A Request to Move Item 4.8 to Immediately after the Action Items Granted by the Board

2. Reports

2.1 Warrants Approved by Claims Auditor Sharon Patterson- Warrants will be distributed to the Board at the April meeting as the business office has been preparing for the district's annual audit.

2.2 Business Manager Reports- Mr. Eagan explained that he will have all reports up-to-date for the next meeting as the business office has been preparing for the district's annual audit.

2.3 Budget Transfers- There were no transfers.

2.4 Status of 2015-2016 Audit- Mr. Eagan noted that the June 2016 accounts had not previously been reconciled, therefore, has been working on that process to prepare for the annual audit. Once that is complete, he believes that he can set up dates with the auditors.

2.5 Tax Payments to FI Library- Mr. Eagan has set up a payment schedule with the library and has brought payments up to date. It was noted that this money does not come from the district's annual budget, however, the Town of Southold sends the money to the school who is then responsible for sending funds to the library.

3. Action Items

3.1 Approval of the Minutes from the February 8, 2017 Board of Education Meeting- Motion made by Linda Mrowka, seconded by Tom Shillo. All in favor/none opposed.

3.2 Approval of Student Fundraising Activities Regulation #5251 – Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed.

3.3 Approval of Code of Conduct Policy Section #5300.30- Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed.

3.4 Approval of Staff Housing Policy #9500.1 - Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed.

3.5 Awarding of the Contract for Cleaning 5 Air Conveyance Systems to Duct and Vent Cleaning of America, Inc. for \$8450.00- Motion Made by Linda Mrowka, seconded by Tom Shillo. All in favor/none opposed.

3.6 Approval of the Band/Chorus Field Trip to the Music in the Parks Competition/ Six Flags on May 12, 2017- Motion made by Tom Shillo, seconded by Laurie Finan. All in favor/none opposed.

3.7 Awarding the 2017-2018 Internet Services Contract to Dynamic Alliance (E-Rate Process) for \$875 per Month-Mrs. Goodwin noted that she had reached out to the island's local utility company to inform them of the open bid, however, they did not submit a bid within the E-Rate deadline as determined by E2E Exchange, the district's E-Rate consultants. Motion made by Linda Mrowka, seconded by William Blothe. All in favor/none opposed.

3.8 Approval To Permit the Village Market to Offer Pizza Hot Lunch to Students One Day per Week for the Remainder of the 2016-2017 School Year- The school has been piloting this program with great success. Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed. William Bloethe abstained from this vote.

3.9 Acceptance of the Resignation of Dr. Penelope Cosentino, Psychologist Effective June 6, 2017- The Board accepted this resignation with regret. Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed.

3.10 Acceptance of Alysanne Cochrane's Request for Maternity Leave from Approximately April 28- July 4, 2017- The Board wished Ms. Cochrane well during her time on leave. Motion made by Laurie Finan, seconded by Tom Shillo. All in favor/none opposed.

3.11 Approval of the Hiring Amy Harris as a long-term substitute for the Administrative Assistance- Ms. Harris will work a modified schedule and will be compensated at \$20/hr. Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed.

3.12 Approval of the the Revised 2016-2017 Calendar to account for Two Adverse Weather Days- Motion made by Linda Mrowka, seconded by Laurie Finan. All in favor/none opposed.

3.13 Adoption of Proposed Calendar #1 for the 2017-2018 School Year-The Board discussed the of moving April vacation in the future as many families would like to travel when the weather is poor on Fishers Island and Connecticut. The current April break falls much later in the month due to the mandated dates of NYS state testing as well as the overall mental health of students as the vacation falls during a time that they would otherwise be in school for several months without a break. The Board and Teachers' Association will continue to look at alternate options for the following year. Motion made by Linda Mrowka, seconded by Laurie Finan. All in favor/none opposed.

3.14 Acceptance of the Retirement Provision of the Support Staff Working Conditions and Benefits Document- The additions to the policy were related to classified staff retirement and is now closely aligned with the teachers' contract. Motion made by Laurie Finan, seconded by William Bloethe. All in favor/none opposed.

3.15 Approval of the 2016-2017 APPR Independent Evaluator Hardship Waiver- This waiver allows the district to become exempt from an independent evaluator which would be costly and difficult for the district. Motion made by Linda Mrowka, seconded by William Bloethe. All in favor/none opposed.

3.16 Approval of the Fitness Club and SAT II Prep Clubs- Both clubs were proposed by students. Mrs. Burns will run the Fitness Club at the Community Center and Mrs. Giles will run the SAT II Prep Club at the school. Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed.

3.17 Approval of the Professional Development Committee- This committee established to complete the state-mandated PD Plan. Motion made by Laurie Finan, seconded by Linda Mrowka. All in favor/none opposed.

4. Superintendent/Principal Report

4.8 2017-2018 Budget Development Workshop- This item was moved in order to ensure that there was time to discuss the budget proposals with individuals who were restricted by time due to the ferry. Mrs. Goodwin started the workshop by providing the Board with a document that identified the factors, assumptions, and unknowns for developing the 2017-18 budget. She then provided the Board with information regarding the maintenance repair options that could be included in the proposed budgets. Lastly, she distributed two budget options for the Board to review and discuss. Several members of the Board expressed that they would not like an increase to the 2017-2018 budget from the 2016-2017 budget. The Board would like the budget team to re-review proposed budget and give alternate options that include a 0% increase. The Board also approved Mrs. Goodwin and Mr. Eagan to reach out to energy consultants to discuss boiler replacement options.

4.1 Sidewalk/Tree Removal Project- This item was tabled as the Town of Southold is working on removing a tree which has roots growing under the sidewalks. The proposal will be included in the 2017-2018 budget, as it has been identified as a potential safety concern.

4.2 Mystic Air Carpet Testing Results- The testing results showed that there was not any mold in the carpets due to the leak during the renovation. The Board agreed that Carlin Construction should not replace the carpeting since mold was not present.

4.3 Chair Donation to Lighthouse Works- Most of the chairs that the school was looking to dispose of have been given to Lighthouse Works. The remainder of the chairs will be donated to a CT charity who requested them through William Bloethe.

4.4 Walsh Park Partnership Update- The Board would like to receive appraisals for the land on Reservoir Road as well as the land that is proposed to be sold to Walsh Park.

4.5 Oil Tank Repair Permit- The permit for repairs has been received and the district will continue to move forward on repair work. AARCO is in the process of scheduling the work.

4.6 Lake Wales Student Exchange- The Exchange went very well for students and they had many positive experiences to share when they returned. Board of Education liaison, Caroline Toldo, also noted that the curriculum at FIS was much more rigorous and they felt very prepared and informed when attending classes in a different school.

4.6A Principal Search Update- The Board's search consultant, Dr. Broderick, had received over 20 applications for the principal job opening. The Board will meet with Dr. Broderick via facetime on March 30th to discuss the school's leadership profile and interviewing options.

4.7 Professional Development Plan Development Team- This item was removed as it became a previous action item for approval in the meeting.

4.8 2017-2018 Budget Development Workshop- This item was discussed earlier in the meeting (see above)

4.9 High School Grading Systems Policy #4710- This was a first reading of the policy.

4.10 Code of Conduct Policy Sections #5300.35-5300.40- This was the first reading of the policy.

5. Information Packet for the Board of Education- For informational purposes.

6. Public Participation- There were no comments or questions.

7. Executive Session Entered at 7:10pm- Motion made by Laurie Finan, seconded by William Bloethe. All in favor/none opposed.

8. Adjournment- President Doucette exited executive session and adjourned the meeting at 7:35pm. No action was taken as a result of the Executive Session.

Recorded by Alysanne Cochrane